



TRIP CANCELLATION POLICY

DEPOSIT: At time of booking a non-refundable deposit of \$500 USD per person per trip is due. If booking is made 90 days or less prior to departure, full payment is due.

FINAL PAYMENT: Payment of the balance of the tour price is due 90 days before the departure date of the first service booked. If full payment is not received by the due date, rates and tour space cannot be guaranteed. If a booking is made 89 days or less before the departure date of the first service booked then the full amount is payable at the time the booking is confirmed.

Should The Village Experience deem it necessary to cancel the scheduled trip after Client payments have been received, payment will be refunded or applied towards a future TVE trip. *This does not apply to Custom Travel Program.

Any cancellation by a Client must be made in writing and be acknowledged by The Village Experience in writing. The date on which the request to cancel is received by TVE or its Agents will determine the cancellation fees applicable.

Cancellation 91 days or more before departure: Deposit held by the Company plus any expenses incurred by the ground operator.

Cancellation 90 days or less before departure: 100% of total booking cost, inclusive of Deposit held by the Company.

*Note: Should any plane, train, or bus ticket be purchased in passenger's name, passenger is responsible for the entire cost of that ticket. Should any special services be requested (room upgrade, additional nights, optional tours), passenger is responsible for entire cost of those services. If payment in full has not been received at time of passenger cancellation, an invoice will be issued and payment promptly collected.

Name of Client: _____

Signature of Client: _____

Date: _____

